**Minutes**

**Dovre Township Meeting**

**11/1/22**

Chair, Marie Ostby called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited.

Present: Marie Ostby, Keith Quale, Kim Larson, Glenn Arfstrom, Sherry Jean Larson

Guests: Howard Werner, Josh Halvorson, Richard Olson, Lori Dinnis, Julie Leslie

**Approval of Minutes:** Oct. 2022 meeting continued to 10/19/22: Supervisor Arfstrom moved to approve, Supervisor S. Larson seconded. Motion carried.

Minutes from 8th St. Hearing: Supervisor S. Larson moved for approval, Supervisor Quale seconded and motion carried.

\*Josh Halvorson from Bolton and Menk reported on the work on 22nd, showing diagrams of the existing drainage. There are some plugged areas. They were not able to get a camera in to view the area. Swenson and Sons looked at it and Crow River Construction. Josh will meet with them on 11/2/22 to see about replacing the two plugged areas with non- perforated tile. He recommends immediately removing the plugs and next spring doing the rest of the work. $5000 was allocated in October. Supervisor Quale moved that we raise the allocation to $8000 and authorize the work to be done now, Supervisor Arfstrom seconded. Clarification that the size of the tile will be determined according to the amount of water in the area. The motion carried. Work to be done in the spring will be tabled at this time.

\*Bolten and Menk invoiced 10/5/22 for 11th St. costs—payment not received

Response from Tom’s Backhoe denying responsibility. Supervisor Ostby read the letter received.

Supervisor Arfstrom stated that he contacted Tom’s Backhoe and they stated that the City of Willmar told them what haul roads to use. Josh Halvorson stated that we don’t know who was doing the hauling. It appears that Tom’s Backhoe did not do the hauling. The township needs to review and respond to Tom’s Backhoe’s letter.

\*Lori Dinnis stated that the amount of sand used in Long Acres is excessive. They personally have cleaned up excess sand. If it can’t be less sand, will Dovre Township remove the excess sand or could one side of the road be sanded only. Supervisor Quale expressed concern about liability if the road is icy and not sanded. Supervisor Ostby asked if the Association would assist with the cost of removing the sand. Supervisor Ostby said that she could investigate availability of a street sweeper. The Board will look into this.

\*Rich Olson requested an update on 40th St. The plans and design work should be done by January and put out for bids in February. Rich stated that the speed signs are showing the speeds but people don’t seem to be slowing down.

**Treasurers Report:** Teren provided the treasurers report for September, 2022. There was a question regarding a service fee from Heritage Bank. Treasurer to follow up with the bank. 140,000 of ARPA funds has been designated for broadband if that project goes through. This will be identified on the report. Supervisor K. Larson moved to approve the report, Supervisor Quale seconded and motion carried.

**Approval of Orders:** Supervisor S. Larson moved to approve payment of orders, Supervisor K. Larson seconded and motion carried.

6448 11/1/2022 KPC 240.85 electricity

6449 11/1/2022 Collaborative Planning 1250.95 consultant

6450 11/1/2022 Howard Werner 151.45 net p/r

6451 11/1/2022 Pat Jacobs 129.29 net p/r

6452 11/1/2022 Teren Novotny 92.35 net p/r

5453 11/1/2022 Glenn Arfstrom 137.97 net p/r

5454 11/1/2022 Keith Quale 137.97 net p/r

5455 11/1/2022 Marie Ostby 392.91 net p/r

5456 11/1/2022 Sherry Jean Larson 130.97 net p/r

5457 11/1/2022 Kim Larson 137.97 net p/r

**Fire Report:**

2023 Fire Agreement with the City of Willmar for 32112.03

Supervisor Quale moved to approve the agreement, Supervisor K. Larson seconded and motion carried.

Fire call 10/7/22 for a passenger vehicle fire

Fire call10/7/22 for a building fire at 3352 1st St. N

**Child Care Presentation** by the EDC—Michelle Marotzke—did not attend the meeting

**New Business:**

1. Discussion of 8th St. Hearing – Supervisor Arfstrom requested clarification on the road width and stated that he has heard from property owners that they would like the road widened for a walking/biking path.
2. Resolution ordering plans and specifications for 8th St. project: Supervisor K. Larson moved to approve the resolution, Supervisor Quale seconded and motion carried.
3. Town Road Map—Signed copy due 11/15/22: total of 36.446 miles certified for Town Road Account funds
4. Request from Lakes Area Review to print Town Board Meeting minutes-discussion Supervisor Ostby moved to table this until the December meeting, Supervisor Quale seconded and motion carried.
5. Lakes Area Rural Responders is requesting financial assistance of $2050 from Dovre Township for cost of a new AED. Requests are also made to New London, Colfax, Lake Andrew and Norway Lake based on the number of member responders in each township. Current AED’s are obsolete. Funds will pay for members to have the equipment in their personal vehicles for fast response to a call.

Supervisor K. Larson moved to request them to present to the board at the December meeting, Supervisor Arfstrom seconded and motion carried.

1. Access Permits: Glen Arfstrom requested access needed following a lot line adjustment. Supervisor K. Larson moved to approve, Supervisor Quale seconded and motion carried. Supervisor Arfstrom recused himself from the vote.
2. Notice of Public Hearing Asche & Company

Nov. 7th—requesting reduction in lot area standards

Collaborative Planning has reviewed the request and there are no concerns. If the lot area standards are approved, the area will be platted. The Board does not have objections to be raised at the hearing.

**Old Business:**

1.Broadband update—pended for results of grant application

2. Review of bills to close out accounts—Treasurer will make copies of the spreadsheets that were sent electronically and they will be reviewed at the December meeting. Supervisor S. Larson moved to table this issue. Supervisor Ostby seconded the motion and motion carried.

Supervisors agreed our processes need to be clarified and streamlined.

Supervisor Ostby thanked the treasurer for compiling the information as requested.

**Supervisors Reports of Activity**

**Permission to Dispose:** 26 misc. envelopes, Spicer Fire Board meeting minutes, Posting for 8th St. hearing, duplicate bills for Vreeman Construction, Forum Communications, Crow River Construction. Supervisor S. Larson moved to approve disposal, Supervisor Ostby seconded and motion carried.

**Next Meeting:**

11/8/22 Election Day

12/6/22 December Township Meeting

Supervisor S. Larson moved to adjourn, Supervisor Ostby seconded and the meeting adjourned at 9:09 PM.

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Marie Ostby, Chairperson Pat Jacobs, Clerk